

# St. Margaret's Church of England Primary School



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## Learning for Life

13 July 2020

Dear Parents/Carers,

Apologies as there is a lot of information in this letter however it is all important so please do read to the end!

### School Drop off and Collection

When we return in September, there will be a one-way system in place for all classes (except Pendragon, please see below) when dropping off and collecting children as follows:

**Little Pippins (Reception):** Enter school through the side gate (08:45am) and wait behind the white line of the cycle track. The teacher will come and collect the children. Please collect from the same place at 3pm.

**Pendragon (Year 1&2):** Enter school through the car park gate (NB: this is a 2-way entrance/exit to please stay on your designated side; which will be signposted) and wait behind the white line of the cycle track (08:50am). Your teacher will come and collect the children. Please collect from the same place at 3:05pm.

**Camelot (Year 3&4):** Enter school through the side gate (08:55am) and wait behind the white line of the cycle track. The teacher will come and collect the children. Please collect from the same place at 3:15pm.

**The Orchard (Year 5&6):** Enter the classroom via the conservatory door entrance at 08:55am. Please remember to respect social distancing rules at all times. Children can be collected from the same place at 3:15pm.

Once the children have been collected by the teacher, they will go straight in to wash their hands. Parents must leave the school site straight away. No parents will be allowed inside the school building unless expressly invited for a specific purpose.

### Expectations

Children will be expected to attend full time and in full school uniform from September. On the days when they are doing PE (please see below days your child does PE) we would ask that children come to school dressed in their PE kit to avoid everyone having to change in school.



Little Pippins: Monday & Friday  
Pendragon: Friday  
Camelot: Tuesday & Friday  
The Orchard: Thursday & Friday

### Contact

Staff will be in and out of school over the holidays and we will do our best to check emails periodically. Ms Robinson will have the school mobile so should you wish to get in touch please call: 07743 030297.

After this Friday (17<sup>th</sup> July), the class emails will no longer be monitored so we would ask that you contact the office with any questions or queries. Please note that in September there will be no entrance to the school via the main reception so please make contact with the school by telephone or email.

### School Meals

Unfortunately, due to a lack of staff and resources we will be unable to offer hot meals in school until at least October half term. This is so that children can remain in their classroom inside their bubble at all times. Please rest assured that we will keep this situation under review and offer hot meals as soon as we can. For children entitled to free school meals (including Universal Infant free school meals for Reception to Year 2) and anyone else wishing to order and pay, please do so before Wednesday morning (15<sup>th</sup> July). Unfortunately, if we do not receive your order by then you will need to send your child in with a packed lunch for the first week of term.

### Stay & Play/After School clubs

This will re-start in September. From 8am in the morning and until 4:30pm in the afternoons (4pm on Friday). Numbers will be restricted and all places will need to be book at least 1 week in advance. We will no longer be able to take ad hoc bookings. Children of keyworkers will get priority over places. Please email the office if you wish to book in for the first week back in September.

There will be no other after school clubs during the Autumn term.

We will hopefully be able to offer full wrap around care allowing for longer hours and more children shortly; we will keep you posted on how this progresses.

### Personal Belongings

Children will need to bring in to school a named water bottle, a named snack and a named packed lunch (if applicable). Nothing else should be brought into school. They will be provided with all stationary and resources to learn.

### Bubbles

Children will be kept in class size bubbles from September and each bubble will have the same children and staff in. Myself and the office staff are the only members of staff outside of the bubbles. A very limited number of staff will leave a bubble to work with other children e.g. ELSA support.

The children will have staggered break and lunch times for each bubble and allocated days on the climbing equipment.



## Group Activities

In September we will start using the Google Education suite which will allow us to do more things together whilst remaining apart. We will be able to hold Collective Worship and Assemblies via the suite allowing everyone to take part whilst remaining in their bubbles.

## Year 6

I'm sure you would all like to join me in saying goodbye and good luck to our wonderful year 6's. It has not been the send-off we would have liked but we hope to invite you all back in the Autumn term for a proper leavers service.

## Staffing

We are saying goodbye to a few members of staff at the end of this term. Mrs Montacute, Mrs Warr & Mrs Rose are all retiring and Mrs Buckhurst is off to pastures new. We would have liked to arrange a lovely send-off for them but hope to be able to do this later in the year. In the meantime, we wish them a very well deserved rest and lots of luck in their future endeavours.

## Inset Days

Just a reminder that the first 2 days of the new term are INSET days (3<sup>rd</sup> & 4<sup>th</sup> September). Children will return on Monday 7<sup>th</sup> September.

## Covid-19

If your child is suffering from any of the COVID-19 symptoms, they must stay at home and isolate until the outcome of a test has been confirmed. The main symptoms of coronavirus (COVID-19) are:

- a high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- a loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

If a child in school develops any of these symptoms they will be isolated and sent home immediately.

I hope you all have a wonderful summer and look forward to seeing everyone in September.

Ms H Robinson  
Headteacher

