



**St Margaret's C of E VA  
Primary School**

# **ACCESSIBILITY PLAN**

**Ratified by Governing Body**

**June 2016**

**Date of Review**

**June 2019**

## ACCESSIBILITY PLAN

### ST MARGARET'S CE VA PRIMARY SCHOOL

1. This Accessibility Plan has been drawn up in consultation with the Local Authority, pupils, parents, staff and governors of the school and covers the period from May 2013.
2. We are committed to providing a fully accessible environment which values and includes all pupils, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs. We are committed to challenging negative attitudes about disability and accessibility and to developing a culture of awareness, tolerance and inclusion.
3. The St Margaret's Primary School plans, over time, to increase the accessibility of provision for all pupils, staff and visitors to the school. The Accessibility Plan will contain relevant actions to:
  - Improve access to the **physical environment** of the school, adding specialist facilities as necessary. This covers improvements to the physical environment of the school and physical aids to access education.
  - Increase access to the **curriculum** for pupils with a disability, expanding the curriculum as necessary to ensure that pupils with a disability are as, equally, prepared for life as are the able-bodied pupils. This covers teaching and learning and the wider curriculum of the school such as participation in after-school clubs, leisure and cultural activities or school visits. It also covers the provision of specialist **aids and equipment**, which may assist these pupils in accessing the curriculum.
  - Improve the delivery of **written information** to pupils, staff, parents and visitors with disabilities. Examples might include handouts, timetables, textbooks and information about the school and school events. The information should be made available in various preferred formats within a reasonable time frame.
5. Attached are Action Plans, relating to these key aspects of accessibility. These plans will be reviewed and adjusted on an annual basis. New Plans will be drawn up every three years.
6. We acknowledge that there is a need for ongoing awareness raising and training for staff and governors in the matter of disability discrimination and the need to inform attitudes on this matter.
7. The Accessibility Plan should be read in conjunction with the following policies, strategies and documents:
  - Curriculum
  - Equal Opportunities and Diversity
  - Staff Development
  - Health & Safety (including off-site safety)
  - Inclusion
  - Special Needs
  - Behaviour Management
  - School Improvement Plan
  - Asset Management Plan
  - School Brochure and Mission Statement
  - Teaching and Learning File

8. The Action Plan for physical accessibility relates to the Access Audit of the School, which is undertaken regularly by the Local Authority. It may not be feasible to undertake some of the works during the life of this first Accessibility Plan and therefore some items will roll forward into subsequent plans. The audit will need to be revisited prior to the end of each first three-year plan period in order to inform the development of the new Plan for the following period.
9. As curriculum policies are reviewed, a section relating to access will be added to that on Equality and Diversity. The terms of reference for all governors' committees will contain an item on "having regard to matters relating to Access".
10. The School Brochure will make reference to this Accessibility Plan.
11. The School's complaints procedure covers the Accessibility Plan.
12. Information about our Accessibility Plan will be published in the Governors' Annual Report to Parents (statutory).
13. The Plan will be monitored through the Curriculum and the Premises Committees of the Governors.
14. The school will work in partnership with the local education authority (and Diocesan Authority, where appropriate) in developing and implementing this plan and will adopt in principle the "Dorset Accessibility Strategy, Access to Learning".
15. The Plan will be monitored by Ofsted as part of their inspection cycle.

**ST MARGARET'S CE VA PRIMARY SCHOOL Accessibility Plan**

**Improving the Physical Access at St Margaret's CE VA School**

An Access Audit was carried out by \_\_\_\_\_ in \_\_\_\_\_ and a number of recommendations made:

<b>Access Report Ref.</b>	<b>Item</b>	<b>Activity</b>	<b>Timescale</b>	<b>Cost £</b>
1	Accessible car parking	Bays to be signed in accordance with Part M standards	Completed	
4	Dropped kerbs either side of main vehicle entrance.	Pedestrian access	Completed	
6/11	Doors	Anti-glare film to be applied to the doors	Completed	
24	Improve Reception facilities	The counter is lowered to a maximum height of 800mm, with knee-space under.	Completed	
31	Light switches, power outlets and emergency alarm buttons	To be moved to wheelchair height, as money allows.	Completed	
29/3	Adapted wash basins to be at wheelchair height with space under for wheelchair to allow user to get close to wash basin.	To be moved to wheelchair height, as money allows.	Completed	

## ST MARGART'S CE VA PRIMARY SCHOOL Accessibility Plan

### Improving the Curriculum Access at St Margaret's CE Va Primary School

Target	Strategy	Outcome	Timeframe	Achievement
Training for teachers on differentiating the curriculum for specific needs as required.	Review the specific needs for pupils living with a disability, in terms of basic daily living skills, relationships and future aspirations.	All teachers are able to more fully meet the requirements of disabled children's needs with regards to accessing the curriculum Teachers are aware of the relevant issues and can ensure that this group has equality of access to life- preparation learning. The use of other professional partners has been made available.	Ongoing	Increase in access to the National Curriculum and children with disability successfully included in all aspects of School life.
			Ongoing	
All out-of-school activities are planned to ensure the participation of the whole range of pupils	Review all out-of-school provision to ensure compliance with legislation	All out-of-school activities will be conducted in an inclusive environment with providers that comply with all current and future legislative requirements	Ongoing	Increase in access to all school activities for all disabled pupils
Classrooms are optimally organised to promote the participation and independence of all pupils	Review and implement a preferred layout of furniture and equipment to support the learning process in individual class bases	Lessons start on time without the need to make adjustments to accommodate the needs of individual pupils – children have ready access to a range of resources to support their Learning.	Ongoing	Increase in access to the National Curriculum
Training for Awareness Raising of Disability Issues	Provide training for governors, staff, pupils and parents  Discuss perception of issues with staff to determine the current status of school	Whole school community aware of issues relating to Access	Ongoing	Society will benefit by a more inclusive school and social environment
Ensure all children on SEN list have a provision map in place.	Provision maps for all children	Provision map is up to date and forms a key part of the planning process for all pupils.	Updated annually	Provision maps in place and highlighted to support the needs of individual children.
Review TA deployment	In review meetings with TAs establish when they are available to support children each day that may be different to their current working hours.	Adult support is available during key times that individual children may need support i.e. lunchtimes, PE lessons, extra curricular activities.	In place	Children who need individual adult support to participate in some activities have access to this support.

**ST MARGARET'S CE VA PRIMARY SCHOOL Accessibility Plan**

**Improving the Delivery of Written Information at St Margaret's CE VA Primary School**

<b>TARGET</b>	<b>STRATEGY</b>	<b>OUTCOME</b>	<b>TIMEFRAME</b>	<b>ACHIEVEMENT</b>
Availability of written material in alternative formats	The school will make itself aware of the services available through the LEA for converting written information into alternative formats.	The school will be able to provide written information in different formats when required for individual purposes	When applicable	Delivery of information to disabled pupils improved
Make available school brochures, school newsletters and other information for parents in alternative formats	Review all current school publications and promote the availability in different formats for those that require it	All school information available for all	When requested	Delivery of school information to parents and the local community improved
Raise the awareness of adults working at and for the school on the importance of good communications systems.	Arrange strategies and guidance which promotes good appropriate communication.	Awareness of target group raised	Ongoing	School is more effective in meeting the needs of pupils.